QuickStart Guide

One of the newest Self-Services provided by CompHub is the FROI (First Report of Injury) Search. This utility allows you to query Commission records for any FROIs on file.

You can find this process by clicking Start New Action > FROI Search.

					-
FROI Search > FROI Sear	rch				
You must enter two pie	ces of information to search for the First	Report of Injury. NOTE: If your search i	includes First Name or Last Name, you must	also include another data element.	1 Enter the required amount of information. Note the search
First Name:	Seth				first and last name a third field is
Last Name:	Rolllins				required).
SSN:	123456789				
Date of Birth:	MM/dd/yyyy				
Date of Injury:	MM/dd/yyyy				
Search					2 Click Search.
FROI Search Re	sults				
Search					
FROI Search Resi	ults				<i>3</i> Select the FROI by checking the
Select	First Name	Last Name	Date of Injury	File Date	corresponding checkbox and
	Seth	Rollins	01/15/2024	01/23/2024	clicking "Submit" in the bottom right hand corner.



REV 10/2024

FROI Search - Cont.

QuickStart Guide Once you've selected the FROI CompHub will display the complete filing of the FROI in electronic

format.

v Employee									
Employee First Name:	Seth		Employee Middle Initial:		Employee Last N	ame:	Rollins		
Employee Gender:	Male								
Occupation									
Job Title:	Sports Entertainer		NCCI Class Code:		Employment Statu	ıs:	Full-Time		
Date Hired:	01/01/2024		State Hired:	MD					
Wage Period:	Monthly		Days Worked per Week:	5					
 Occurrence/Injury 									
S Timeframe									
Date/Time Work Began:				Date/Time of Injury:	Date/Time of Injury: 01/1!		(15/2024 10:00 pm		
Date Employer Notified:		01/16/2024		Date of Injury:					
Date Administrator Notified:		01/16/2024		Time Cannot Be Determined:					
Date Last Worked:		01/15/2024							
Date of Death (if fatal):									
Date Disability Began:				Was Paid Full Day:		No			
Date Returned to Work:				Did Salary Continue:		No			
✓ Employer									
Employer Name:	Employer Name: SPORTS ENTERTAINMENT		INMENT						
Primary Contact Information									
Employer Contact Name:		Linda James		Employer Contact Phone:		4105555555			
Employer Address Line 1:		10 E Baltimore St		Employer US State:		MD			
Employer City:		Hanover		Employer Postal Code:		21076			
V Carrier									
Carrier Name:		GENERIC INSURAN	NCE						
Carrier Name: Policy Number:		GENERIC INSURAN 127179890	NCE						
			ICE						
Policy Number:			NCE						
Policy Number:		127179890		Carrier US State:					
Policy Number: Contact Information Carrier Phone:		127179890 2405550145		Carrier US State: Carrier Postal Code:		21076			
Policy Number: Contact Information Carrier Phone: Carrier Address Line 1:		127179890 2405550145 7700 Milestone Par				21076			

CompHub will display an Electronic Record of the FROI you've searched for, specific fields entered by the filer will be visible on the form.